



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

March 7, 2017

Motion 14819

Proposed No. 2017-0095.2

Sponsors McDermott

1 A MOTION relating to the organization of the council;
2 amending Motion 11122, Section B, as amended, and OR
3 2-010, Motion 11122, Section D, as amended, and OR 2-
4 020, Motion 11122, Section G, as amended, and OR 2-040,
5 Motion 11122, Section H, as amended, and OR 2-050,
6 Motion 10651, Section 7, as amended, and OR 3-030 and
7 Motion 10651, Section VIII, as amended, and OR 3-040.

8 WHEREAS, the council has specified by motion the chairs, vice-chairs and
9 members of council committees and provided for any changes to these positions to be
10 made by adoption of a formal legislative motion, and

11 WHEREAS, the council desires to specify committee membership;

12 NOW, THEREFORE, BE IT MOVED by the Council of King County:

13 I. Motion 11122, Section B, as amended, and OR 2-010 are each hereby amended
14 to read as follows:

15 The council may go into committee of the whole at any time. The committee of
16 the whole shall consider: issues of interest to the entire council, including appointments
17 to the state legislature and as department directors and key subordinate units in the
18 executive branch; the annual legislative program; legislation before the federal, state and
19 local governments that affect King County; the King County Strategic Plan; oversight of

20 the Harborview Medical Center management agreement; solid waste including waste to
21 energy; the office of law enforcement oversight; local government; and other program
22 and policy matters. The committee of the whole shall conduct regular town hall meetings
23 on issues of significance.

24 II. Motion 11122, Section D, as amended, and OR 2-020 are each hereby
25 amended to read as follows:

26 In addition to any committee otherwise established by law, the committees of the
27 metropolitan King County council and their respective functions are established as
28 follows:

29 A. **Budget and fiscal management committee** shall consider and make
30 recommendations on: the county revenue and expenditure fiscal structural gap; capital
31 and operating budget appropriations; the sale and lease of real property to or by the
32 county; debt and investment proposals; bond issues; the office of economic and financial
33 analysis; and financial policies. The committee shall also consider the implementation of
34 appropriate labor agreements.

35 1. The committee shall develop recommendations on policy direction for the
36 biennial budget, based on the recommendations of other council committees and taking
37 into account the estimated fiscal impacts of state and federal legislation.

38 2. In respect to consideration of the county's proposed biennial budget, all
39 members of the council not assigned to the budget and fiscal management committee
40 shall be considered ex officio voting members of the committee.

41 B. **Government accountability and oversight committee.**

42 1. The committee shall consider and make recommendations on:

43 a. improving the efficiency, cost effectiveness and performance of all branches
44 of county government (legislative, executive and judicial);

45 b. enhancing oversight, accountability and transparency in King County
46 government, (~~the office of law enforcement oversight,~~) the annual county audit program
47 and federal, state or county audit reports, the administration of the Public Records Act,
48 civil rights and compliance, capital projects oversight, strategic planning, performance
49 measurement and performance management, management organizational structure and
50 technology management; and

51 c. general government oversight, including customer service, worker safety,
52 the department of assessments; elections; records and licensing; animal control; cable
53 communications; the county fair; King County international airport; risk management;
54 veterans, and executive services such as telecommunications, facilities management,
55 purchasing and real property management.

56 2. In the areas within the committee's purview, the committee shall track state
57 and federal legislative action and develop recommendations on policy direction for the
58 biennial budget.

59 **C. Health, housing and human services committee.**

60 1. The committee shall consider and make recommendations on policies relating
61 to:

62 a. public health programs, including those related to the protection, promotion
63 and provision functions of the department of public health, including the structure of the
64 public health centers;

65 b. affordable housing, including therapeutic and low-income housing ; and

66 c. human services programs, including review of human services-related
67 levies, and civil rights and social justice. The committee shall also consider the
68 implementation of appropriate labor agreements.

69 2. In the areas within the committee's purview, the committee shall track state
70 and federal legislative action and develop recommendations on policy direction for the
71 biennial budget.

72 **D. Law and justice committee.**

73 1. The committee shall consider and make recommendations on policies relating
74 to law, safety, criminal justice and emergency management programs, excluding those
75 related to alternatives to incarceration and including those related to: public safety; adult
76 detention; juvenile justice and youth services; superior and district courts; judicial
77 administration; prosecuting attorney; public defense; implementation of a pretrial risk
78 assessment tool; emergency medical services; emergency management, including disaster
79 response, emergency preparedness and emergency planning and the Puget Sound
80 emergency radio network project.

81 2. In the areas within the committee's purview, the committee shall track state
82 and federal legislative action and develop recommendations on policy direction for the
83 biennial budget.

84 ~~((3. In respect to consideration of the best start for kids levy implementation~~
85 ~~plan required by Ordinance 18088, Section 8.B., all members of the council not assigned~~
86 ~~to the health, housing and human services committee also shall be members of the~~
87 ~~committee. Only for those portions of a meeting when the committee considers that plan~~

88 ~~shall these additional members be considered members of the committee for purposes of~~
89 ~~quorum and attendance.))~~

90 **E. Transportation, economy and environment committee.**

91 1. The committee shall consider and make recommendations on policies relating
92 to:

93 a. growth management, including land use development and regulation,
94 comprehensive planning, including implementation of its affordable housing elements,
95 economic development, including pay equity and income disparity, and annexations;

96 b. the environment, including: salmon recovery; resource lands; energy;
97 surface water management and water supply; wastewater treatment; ~~((solid waste;))~~
98 unincorporated and rural areas, including agriculture and rural services; and parks,
99 recreation and cultural resources; and

100 c. transportation, including roads, passenger ferries and public transportation.

101 The committee shall also consider the implementation of appropriate labor agreements.

102 2. In the areas within the committee's purview, the committee shall track state
103 and federal legislative action and develop recommendations on policy direction for the
104 biennial budget.

105 **F. Special committee on alternatives to incarceration.**

106 1. There is established a special committee on alternatives to incarceration.

107 2. The special committee shall consider and make recommendations on policies
108 related to alternatives to incarceration such as electronic home detention, work education
109 release or successor programs.

110 3. The special committee shall complete its tasks as of December 31, 2017, and
111 as of that date, in accordance with K.C.C. 1.24.010.E., the special committee shall expire.

112 III. Motion 11122, Section G, as amended, and OR 2-040 are each hereby
113 amended to read as follows:

114 The council designates the following councilmembers as chairs and vice-chairs of
115 the standing committees created in this motion and the regional committees established in
116 the King County Charter.

117 Committee of the whole:

118 Chair: ((~~Kathy Lambert~~)) Claudia Balducci.

119 Vice-chair: ((~~Rod Dembowski~~)) Kathy Lambert.

120 Budget and fiscal management committee:

121 Chair: Dave ((~~u~~)) Upthegrove.

122 Vice-chair: Kathy Lambert

123 Employment and administration committee:

124 Chair: Joe McDermott.

125 Vice-chair: ((~~Larry Gossett~~)) Reagan Dunn.

126 Government accountability and oversight committee:

127 Chair: Pete von Reichbauer.

128 Vice-chair: ((~~Jeanne Kohl-Welles~~)) Dave Upthegrove.

129 Health, housing and human services committee:

130 Chair: Jeanne Kohl-Welles.

131 Vic-chair: Kathy Lambert.

132 Law and justice committee:

133 Chair: Larry Gossett.

134 Vice-chair: Kathy Lambert.

135 Transportation, economy and environment committee:

136 Chair: Rod Dembowski.

137 Vice-chair: Claudia Balducci.

138 Regional policy committee:

139 Chair: Pete von Reichbauer.

140 Regional transit committee:

141 Chair: Claudia Balducci.

142 Regional water quality committee:

143 Chair: (~~Jeanne Kohl-Welles~~) Kathy Lambert.

144 Special committee on alternatives to incarceration:

145 Cochair: Reagan Dunn

146 Cochair: Claudia Balducci

147 IV. Motion 11122, Section H, as amended, and OR 2-050 are each hereby

148 amended to read as follows:

149 The council designates the following councilmembers, in addition to the chairs

150 and vice-chairs, as members of the standing committees created in this motion and the

151 regional committees established in the King County Charter.

152 Budget and fiscal management committee:

153 Members: Claudia Balducci, Rod Dembowski, Larry Gossett, Jeanne

154 Kohl-Welles, Joe McDermott.

155 Committee of the whole:

156 Members: All councilmembers.

157 Employment and administration committee:

158 Members: Claudia Balducci (~~Reagan Dunn, Kathy Lambert~~), Dave
159 Upthegrove.

160 Government accountability and oversight committee:

161 Members: Claudia Balducci, (~~Rod Dembowski~~) Larry Gossett.

162 Health, housing and human services committee:

163 Members: Rod Dembowski, Larry Gossett, Dave Upthegrove.

164 Law and justice committee:

165 Members: (~~Claudia Balducci, Rod Dembowski~~) Reagan Dunn, Jeanne
166 Kohl-Welles, Joe McDermott.

167 Transportation, economy and environment committee:

168 Members: Jeanne Kohl-Welles, Kathy Lambert, Joe McDermott, Dave
169 Upthegrove, Pete von Reichbauer.

170 Regional policy committee:

171 Members: Claudia Balducci, Larry Gossett.

172 Alternate: Jeanne Kohl-Welles.

173 Regional transit committee:

174 Members: Reagan Dunn, Dave Upthegrove.

175 Alternate: Joe McDermott.

176 Regional water quality committee:

177 Members: Rod Dembowski(~~, Reagan Dunn~~), Jeanne Kohl-Welles.

178 Alternate: Reagan Dunn (~~Kathy Lambert~~).

179 Special committee on alternatives to incarceration:

180 Members: Larry Gossett, Jeanne Kohl-Welles.

181 V. Motion 10651, Section 7, as amended, and OR 3-030 are each hereby
182 amended to read as follows:

183 A. **Organizational chart.** The legislative branch shall be organized in
184 accordance with the organization chart, Attachment A to (~~Motion 14725~~) this motion.
185 The chief of staff shall prepare and file with the clerk of the council a revised
186 organization chart to replace Attachment A to (~~Motion 14725~~) this motion when the
187 organization of the legislative branch is changed by any ordinance, motion, or personnel
188 decision adopted by the council.

189 B. **Chief of staff.** There shall be a council chief of staff who reports to the chair,
190 and shall be accountable and responsive to all councilmembers. The chief of staff is
191 responsible for the efficient overall management and administration of the following staff
192 of the legislative branch and their subordinates: the administrative services supervisor;
193 the clerk; the director of communications; the director of strategic policy initiatives; and
194 the director of government relations. The chief of staff is also responsible for monitoring
195 the independent agencies of the council. The chief of staff shall be a resource for
196 personal and committee staff. In addition, the chief of staff, at the direction of the
197 council and in consultation with appropriate committee chairs, may coordinate with the
198 policy staff director the work of committee staff, legal counsel and others as needed on
199 significant issues.

200 C. **Policy staff director.** There shall be a policy staff director who reports to the
201 chair, and shall be accountable and responsive to all councilmembers. The policy staff

202 director is responsible for the efficient overall management and administration of the
203 committee staff, which includes committee assistants and represented legislative analysts.
204 Committee chairs and members are responsible for providing policy direction to
205 committee staff by, among other things, setting priorities and directing the work of
206 committee staff. In addition, the policy staff director, at the direction of the council chair
207 and in consultation with appropriate committee chairs, may coordinate with the chief of
208 staff the work of committee, legal counsel and others as needed on significant issues.

209 **D. King County Flood Control Zone District executive director.** There shall
210 be a King County Flood Control Zone District executive director who reports to the
211 county councilmember who serves as the chair of the King County Flood Control Zone
212 District, and who shall be accountable and responsive to all councilmembers who serve
213 on the King County Flood Control Zone District board of supervisors. The executive
214 director is responsible for the efficient overall management and administration of the
215 King County Flood Control Zone District and the flood control zone district
216 administration unit and its employees.

217 VI. Motion 10651, Section VIII, as amended, and OR 3-040 are each hereby
218 amended to read as follows:

219 A. For the purposes of this section, unless the context clearly requires otherwise:

220 1. "Administrative staff" means the council chief of staff and staff who report
221 directly or indirectly to the council chief of staff; and

222 2. "Policy staff" means the council staff who report directly or indirectly to the
223 policy staff director, including, but not limited to, staff assigned to a standing or regional

224 committee or the board of health, and who are assigned to provide policy, fiscal or
225 program analysis for all councilmembers.

226 B. Ethical considerations.

227 In common with all county employees and officials, legislative branch employees
228 and elected officials shall comply with the King County code of ethics, K.C.C. chapter
229 3.04. Employees shall familiarize themselves with the content of the code of ethics and
230 in the event they identify any issue of possible concern they shall promptly seek advice
231 from their supervisor, the policy staff director, the council chief of staff or the legal
232 counsel or shall seek an advisory opinion from the board of ethics.

233 C. Lobbying restriction on administrative and policy staff and on the legal
234 counsel to the council.

235 1. Administrative or policy staff or the legal counsel to the council shall not in
236 any way seek to influence the passage or rejection of any matter under consideration by
237 the council or any committee of the council, except where an employee within the scope
238 of his or her duties is required to make a recommendation or is specifically asked by a
239 councilmember to give a recommendation on the particular matter. This restriction does
240 not apply to the policy staff director, the director of government relations or the chief of
241 staff to the council pursuant to previously adopted council action.

242 2. With respect to contacts involving the news media related to the political or
243 policy aspects of county business, administrative and policy staff and the legal counsel of
244 the council are encouraged first to refer such matters to the committee chair or
245 councilmember with jurisdiction over the subject matter.

246 D. Reporting relationships and assignments of policy staff.

247 1. Policy direction. Policy staff work for and are accessible to all
248 councilmembers, and the policy staff director. Policy staff receive policy direction
249 regarding issues within the committee's jurisdiction from the committee chair, members
250 of the committee, the policy staff director and team leaders.

251 2. Policy staff assignments. Policy staff assignments shall be made by the
252 policy staff director with collaboration from team leaders. Notwithstanding an
253 assignment to a standing or regional committee, policy staff may be assigned tasks to
254 various committees by the policy staff director or his or her designee. All policy staff are
255 subject to the administrative supervision of the policy staff director or his or her designee.
256 Policy staff are responsible for conducting objective analysis on legislation and work
257 items to which they are assigned.

258 3. Administrative supervision. In order to ensure maximum effectiveness of the
259 resources of policy staff and ensure that the Charter-based needs of the council are met,
260 administrative supervision includes: overall coordination of all policy staff work plans;
261 developing and implementing an ongoing equitable performance evaluation system that
262 provides accountability of staff work product; developing, conducting and overseeing
263 training and development programs, plans and processes for policy staff that link
264 assessment of policy staff work with staff's professional development and growth. The
265 policy staff director or his or her designee shall have administrative supervision
266 responsibility over policy staff consisting of represented legislative analysts and
267 committee assistants. The chief of staff or his or her designee shall have administrative
268 supervision responsibility over administration staff as shown in Attachment A to
269 ((Motion 14189)) this motion.

270 4. Team leader. Team leader staff function as the supervisors for policy staff
271 and committee assistants. A team leader is responsible for: consulting with committee
272 lead staff to ensure adequate staffing to meet the needs of the committee; mentoring and
273 coaching staff; assigning work to committee analysts and support staff, in conjunction
274 with committee lead staff; reviewing staff work against professional and technical
275 standards; meeting on an ongoing basis with staff on the team leader's team to ensure that
276 the work program goals are being met and necessary training provided as well as
277 providing quarterly reviews and preparing performance evaluations. Subject to the
278 confidentiality rules in subsection F. of this section, policy staff are expected to keep the
279 policy staff director and team leader staff informed about their assignments and any
280 issues that may arise.

281 5. Committee lead staff. The committee lead staff for a committee is
282 responsible for working with policy staff director and team leader staff in ensuring
283 adequate staff resourcing to meet the needs of the committee, managing the
284 administrative work of the committee, including ensuring that committee agendas are
285 prepared, approved by the committee chair and distributed in a timely manner.

286 E. Scope of work.

287 1. The first priority of policy staff is to support committee work responsibilities
288 as established by the council and carried out under the direction of the committee chair.
289 Their second priority is to support committee members' work requests. Their third
290 priority is to support noncommittee members' work requests related to the work of the
291 committee. Their fourth priority is to accomplish all other work requests from

292 councilmembers. The committee chair shall make reasonable provisions for each
293 priority.

294 2. If policy staff believe that a work request cannot be accomplished consistent
295 with the above priorities, they should discuss the issue with the committee chair, the lead
296 staff for the committee and with the policy staff director, subject to the limitations
297 identified in subsection F. of this section concerning confidentiality.

298 F. Confidentiality.

299 1. Councilmembers may request an administrative staff or a policy staff member
300 to perform work and keep the nature of the work confidential. However, administrative
301 analytic staff may apprise the chief of staff, and policy staff may apprise the policy staff
302 director as to the requested work and time required to perform it. The policy staff
303 director and chief of staff shall maintain the confidential nature of the request.

304 2. Consistent with the reporting relationship and assignment rules in subsections
305 B. through E. of this section, policy staff are expected to inform lead staff and the policy
306 staff director about the amount of time required to perform the work.

307 3. Based upon staff assignment under OR 1-020.B, if administrative staff or
308 policy staff believe that a work request by a councilmember is contrary to adopted
309 council rules or violates the staff's professional ethics, the staff may consult with the
310 policy staff director, the chief of staff or lead staff and for this purpose may disclose the
311 information necessary to identify the problem. The policy staff director, the chief of staff
312 and lead staff shall also maintain confidentiality.

313 G. Staff assistance. Based upon staff assignment under OR 1-020.B,
314 administrative staff should seek the assistance of the chief of staff, and policy staff should

315 seek the assistance of the policy staff director, to resolve any concerns regarding
316 performance of their assigned duties.
317

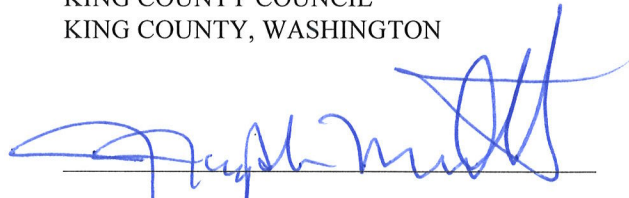
Motion 14819 was introduced on 3/6/2017 and passed as amended by the Metropolitan King County Council on 3/6/2017, by the following vote:

Yes: 9 - Mr. von Reichbauer, Mr. Gossett, Ms. Lambert, Mr. Dunn,
Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles
and Ms. Balducci

No: 0

Excused: 0

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



J. Joseph McDermott, Chair

ATTEST:



Melani Pedroza, Acting Clerk of the Council

Attachments: Organizational Chart

